NOTICE

Annual Meeting of Members of Triathlon PEI

NOTE: *A breakfast buffet is available free to members and volunteers. $20.00 for guests.*

In accordance with Triathlon PEI By-laws, Article 10, General Meetings, Notice is hereby given of the Annual Meeting of Members of Triathlon PEI. If a Member is unable to attend, they may appoint a delegate by providing written notice to the Secretary at least three (3) days in advance of the Meeting. Delegates must be at least eighteen (18) years of age and a Regular Member in good standing who is authorised to represent the Member. Members may also vote by Proxy - please contact triathlonpei@gmail.com for details.

MEETING DATE, TIME & LOCATION

Sunday November 22, 2025, 1000-1200 AST

Location: The Rodd Royalty, 14 Capital Dr, Charlottetown, PE C1A 8C2

ARRIVAL & VOLUNTEER RECOGNITION

AGM AGENDA

1) Call to Order and Roll Call

2) Determination of Quorum

3) Approval of the Agenda

4) Declarations of Conflicts of Interest

5) Approval of Minutes

   a. Annual Meeting of Members held on 16 November, 2025

6) Presentation of Reports

- President (verbal)
- Treasurer
- Tri Lobster Report

7) Resolutions

8) Elections

- Report of the Nominations Committee
- Election of Directors

9) New Business, if any

10) Adjournment

ATHLETE AWARDS

SOCIAL

Proxy

The undersigned member of Triathlon PEI Inc., revoking all proxies previously given, hereby appoints _____ or failing them **Andrew Armstrong**, as the proxy of the undersigned to attend and act at the Annual Meeting of the members of the Triathlon PEI Inc. to be held on **Sunday, November 22, 2026** and at any adjournments thereof in the same manner, to the same extent and with the same power as if the undersigned were present at the said meeting or such adjournment thereof.

Dated the _____day of _____ 2026

Membership number (not valid without number) _____

Name (printed) _____

Member Signature _____

Please Note: In order to be valid, all proxies must be completed in full and received, in confidence, by the Secretary before **3 p.m. Friday, November 20, 2026**, for verification.

Send to *triathlonpei@gmail.com*

Minutes of the Annual Meeting of Members of Triathlon PEI

Sunday November 16, 2025, 1000-1200 AST

Location: Coaches Restaurant and Sports Bar, 345 Mt Edward Rd, Charlottetown, PE C1E 2A1

1) Call to Order and Roll Call

The meeting was called to order at 1035, and a poll of the members present was taken.
The president began proceedings by acknowledging on behalf of the board and members of Triathlon PEI, that the land on which we are living, playing and working is the traditional territory of the Abegweit Mi'kmaq First Nation.

2) Determination of Quorum

As of 14 November 2025, there are 69 Regular Members of Triathlon PEI, age 16 or over. A quorum requires 20% (14) of the members eligible to vote to be present. There are 21 members and proxies present.

3) Approval of the Agenda

The agenda was approved unanimously by the members present (see attached).

4) Declarations of Conflicts of Interest

The President noted that he is partners with the acting treasurer.

5) Approval of Minutes

The members approved the minutes of the Annual Meeting of Members held on 21 January 2024.

In favour: 21 Against: 0 Abstentions: 0

6) Presentation of Reports

A copy of the President's remarks is attached.
A copy of the Treasurer's report is attached
The members present approved the reports. In favour: 21 Against: 0 Abstentions: 0

7) Resolutions

Ordinary Resolution No.1

Be it resolved that a public accounting firm selected by the Board of Directors be appointed to perform the audit of Triathlon PEI for the year ending March 31, 2026, at a remuneration negotiated by the Board.

Moved by Andrea Morrison and seconded by Niki McLaughlin

The president explained the requirement to have a Review Engagement for the government and other donor funds. There were no questions and no discussions.

The members present approved the reports. In favour: 21 Against: 0 Abstentions: 0

Ordinary Resolution No.2

Be it resolved that the Bylaws of Triathlon PEI be amended as follows:

1. Grammar and Editorial changes; and,
2. Renumber the articles due to the missing Section 4 in the original;
3. Add Aquabike and Multisports definitions (Section 1.0);
4. Remove the requirement for the Board to approve every member (section 3.0 & 3.02);
5. Correct the age of Juniors to 16 to 19 years of age (Section 3.03 (b));
6. Correct the age of Youth to 15 and under (Section 3.03 (c));
7. Enable Adult and Junior members to be Official, Coach, and/or Organiser members (Section 3.03);

8. Amend the "Revocation of Membership" section to enable the application of the *Member Conduct, Dispute Resolution, and Appeals Policy* (Section 3.10);
9. Increase the number of Board members from three (3) to eight (8) (Section 6.1);
10. Extend the term of Officers and Board Members from one (1) to (2) years (Section 6.2);
11. Enable an Officer of the Board to temporarily fill the role of another officer (Section 6.2);
12. Delete the requirement to have the Annual General Meeting approve the salaries of every employee or contractor hired by Triathlon PEI (Section 8.6)
13. Change the final dispute resolution agency from the Court of Arbitration for Sport in Lausanne, Switzerland, to the Sport Dispute Resolution Centre of Canada (SDRCC) in Montreal.
    Moved by Michelle Deblois and seconded by Andrea Morrison

The president provided the background for the proposed changes to the bylaws, and fielded questions regarding the content.

The members present approved the bylaws and amendments. The approved version is attached below. In favour: 21 Against: 0 Abstentions: 0

Ordinary Resolution No.3

Be it resolved that Triathlon PEI's annual Membership Dues, effective 01 December 2025, be as follows:

	Triathlon PEI Portion	**Triathlon Canada Portion**	**Total**
Adult (20+):	$35.00	$20.00	$55.00
Junior (16-19):	$20.00	$20.00	$40.00
Youth (12-15):	$14.00	$8.00*	$22.00
Kids (5-11):	$4.00	$8.00*	$12.00

- Adult and Junior one-day membership $20.00
- Youth and Kids one-day membership $10.00
- Youth and Kids memberships will be eligible for a family discount if one or both parents are also Triathlon PEI members. Family discounts are 25% with 1 parent, 50% with 2 parents.

Moved by Nancey Ripley and seconded by Neil Knudson.

The president explained why the Triathlon Canada portion of the fees had increased, and noted that the Triathlon PEI portion remained unchanged.

The members present approved the fee structure. In favour: 21 Against: 0 Abstentions: 0

8) Elections

The president presented the Report of the Nominations Committee (see below). He explained that the vote for the full slate of executive and Board members was to re-establish the terms and validity of all members in accordance with the new by-laws.

The members present unanimously approved the recommended Board members. In favour: 21 Against: 0 Abstentions: 0

Election of Directors

The following people, with their associated terms of service, were elected to the Board of Directors:

Andrew Armstrong, President, 2 years; Andrea Morrison, Vice President, 1 year; Christine Thibaudier, 1Year; Directors at Large: Claire Iwankow, 1 Year; Nancy Ripley, 2 Years; Neil Knudson, 1 Year; Alanna Jankov, 1 Year; Niki McLaughlin, 2 Years; Serge Duguay, 2 Years; Michelle Deblois, 1 Year; Susan Theriault, 1 Year.

The president thanked the members for their support and welcomed the new and returning Directors.

9) New Business, if any

No new business was suggested either prior to or during the AGM

10) Adjournment

The President requested that the meeting be adjourned. A motion was made by Niki McLaughlin and seconded by Nathan Foster. There being no discussion on the motion, it was carried. In favour: 21 Against: 0; Abstentions: 0.

RESOLUTIONS

Background Information

Each Member has one vote for all decisions and issues

Resolutions Proposed by the Board of Directors

Ordinary Resolution No.1

Be it resolved that a public accounting firm, as selected by the Board of Directors, be appointed to perform the audit of Triathlon PEI for the year ending March 31, 2026, at a remuneration negotiated by the Board.

A Note on Fees

Last year, Triathlon Canada indicated that they would increase fees again this year. However, amid the unrest caused by the CEO's resignation, the interim CEO decided not to move forward with that increase.

Triathlon PEI will also **NOT** request a fee change; therefore, fees will remain unchanged in 2027.

Triathlon PEI Nominations Committee

Director and Officer Recommendations 2026 Annual General Meeting

Introduction

The following names have been nominated in accordance with Section 6.3 of the bylaws. The Board has also appointed the Officers and Directors in accordance with Section 6.5 of the bylaws. Board members' split terms provide continuity for succession planning.

The Nominations

The Board has confirmed the nominations of the following people and recommends them to the members as Officers and Directors at Large.

Vice President:	Andrea Morrison	2 Years
Secretary:	Susan Theriault	2 Years
Treasurer:	**Vacant**	

Directors-at-Large:

Claire Iwankow	2 Years
Dale Burden	2 Years
Henry Pitre	2 Years
Neil Knudson	2 Years
Christine Thibaudier	2 Years